



COVID-19 Business Interruption Small Business Grant Program Application Package

Name of Business: _____

Grant Amount Requested (up to \$2,000): _____

Application Submission:

This fillable PDF application must be e-signed by the business owner and emailed to

iowgrant@iwus.net

“ATTN: Nicole Talton” in the Subject line

Additional information about the grant program, including FAQs, can be found at
<https://www.insidetheisle.com/news/covid-19-business-resources/covid-19-small-business-grant/>

COVID-19 BUSINESS INTERRUPTION SMALL BUSINESS GRANT PROGRAM APPLICATION

I. INFORMATION ABOUT THE BUSINESS

Business Name on Business License: _____

Business Locality: Isle of Wight Smithfield Windsor

Business Address: _____

Business E-Mail Address: _____

Primary Phone Number: _____ Secondary Number: _____

Year Business began in Isle of Wight County / Smithfield / Windsor _____

Federal ID # _____

Business Website: _____

Please provide a description of the business and services/products offered:

Number of **full-time** / **part-time** employees as reported to the Virginia Employment Commission for 4th Quarter 2019: _____ / _____

Number of **full-time** / **part-time** employees as of the grant application date: _____ / _____

II. BUSINESS OWNER INFORMATION

Owner's Name / Authorized Representative: _____

Title: _____ Percentage of Ownership: _____

Home Address: _____

Home Phone Number: _____

Personal E-Mail: _____

III. GRANT INFORMATION

Please check the applicable section(s) of the **Executive Order 53** that directly or indirectly impacted your business. You MUST check at least one in order to have a complete application. *(see pages 7-10 for reference):*

Executive Order 53, item #3

Executive Order 53, item #4

Executive Order 53, item #6

Please check all of the applicable boxes explaining the reasons for business interruptions or unforeseen costs associated with the COVID-19 pandemic:

Sales were negatively impacted generally by the COVID-19 pandemic

Costs of Protective / Public Health Measures Necessary to Remain Operating

- Personal Health Concerns Caused Me to Close Business to Public
- Interruptions in (the) supply chain(s) forced business interruptions and/or closure
- Other: _____

Please share any other information you would like us to know about your business:

IV. STATISTICAL INFORMATION

1. Did your business suffer interruptions and losses costing the business \$2,000 or greater?

Yes No

2. If less than \$2,000, how much was the impact? _____

3. Do you plan to reopen or keep the business open upon receipt of this grant?

Yes No

4. a. Is the business the recipient of an SBA Paycheck Protection Program Loan?

Yes In Process No – was rejected No – did not apply

b. Is the business the recipient of a Hampton Roads Workforce Development

Council Rapid Response Grant (\$2,000 - April 2020?)

Yes No – was rejected No – did not apply

5. Is the business located outside your home? **Yes No**

6. Is the business minority-owned? **Yes No**

7. Is the business owned by a veteran? **Yes No**

8. Is the business woman-owned? **Yes No**

V. SIGNATURES

Please read the following and sign below. Application must be e-signed by the business's owner / authorized representative. All business partners of a general partnership, Limited Liability Company or an entity not required to register with the State Corporation Commission must sign this application. All co-signers must include a copy of an unexpired, government-issued form of identification as per the instructions for required attachments upon notice of grant award (Section VII).

I certify that I have read and understand the COVID-19 Small Business Interruption Grant Program requirements and that the information contained herein is true, complete and correct to the best of my knowledge. I certify that I have authority to apply for this grant on behalf of the business described herein. I understand that this information may be made available for public review and is subject to the Virginia Freedom of Information Act. By signing below, I agree that the grant will be used for business purposes only and not for household, personal or consumer usage. I understand that any willful misrepresentation on this application and any other grant related documents could result in a requirement to repay grant funds and/or a violation of Local, State and/or Federal code.

Type your full name as your "e-signature" _____

Date: _____

Type your full name as your "e-signature" _____

Date: _____

Type your full name as your "e-signature" _____

Date: _____

Type your full name as your "e-signature" _____

Date: _____

VI. REQUIRED ATTACHMENTS TO BE SUBMITTED TOGETHER WITH APPLICATION

- Copy of Current County or Town Business License

OPTIONAL:

- Any Other Relevant Information That Will Assist Us in Evaluating Your Grant Request

VII. REQUIRED ATTACHMENTS TO BE PROVIDED UPON NOTIFICATION OF GRANT AWARD

- Completed Current W-9 (REV/ October 2018)
- Copy of Unexpired, Government-Issued Identification (Passport, Driver's License etc.)
(All co-signers must submit a copy of an unexpired, government-issued identification.)



Commonwealth of Virginia
Office of the Governor

Executive Order

NUMBER FIFTY-THREE (2020)

TEMPORARY RESTRICTIONS ON RESTAURANTS, RECREATIONAL, ENTERTAINMENT, GATHERINGS, NON-ESSENTIAL RETAIL BUSINESSES, AND CLOSURE OF K-12 SCHOOLS DUE TO NOVEL CORONAVIRUS (COVID-19)

Importance of the Issue

The Commonwealth of Virginia continues to respond to the novel coronavirus (COVID-19) pandemic. On March 13, 2020, I ordered all K-12 schools in the Commonwealth closed for two weeks. On March 17, 2020, I, along with the Virginia State Health Commissioner, issued an Order of the Governor and State Health Commissioner Declaration of Public Health Emergency (later amended) limiting the number of patrons in restaurants, fitness centers, and theaters to no more than 10 per establishment. Despite these measures, COVID-19 presents an ongoing threat to our communities. Information from the Virginia Department of Health reveals occurrences of the virus in every region of the Commonwealth. Indeed, the data suggests that in several regions there may be community spread of the virus.

Now, we must take additional long term action to mitigate the impacts of this virus on our Commonwealth. Guidance on School Closures from the Centers for Disease Control and Prevention indicates that medium term closures (8-20 weeks) have greater impact on minimizing the spread of COVID-19 than shorter term closures (2-8 weeks). This guidance is consistent with the expertise of public health officials and their models of continuing spread of COVID-19 throughout the Commonwealth and the nation. Unnecessary person-to-person contact increases the risk of transmission and community spread. Consequently, we must limit such interactions to those necessary to access food and essential materials. Protecting the health and ensuring the safety of every Virginian is my highest priority.

Directive

Therefore, by virtue of the authority vested in me by Article V, Section 7 of the Constitution of Virginia, by § 44-146.17 of the *Code of Virginia* and in furtherance of Executive Order 51, I order the following:

1. Effective 11:59 p.m., Tuesday, March 24, 2020 until 11:59 p.m., Thursday, April 23, 2020, all public and private in person gatherings of 10 or more individuals are prohibited.
2. Cessation of all in-person instruction at K-12 schools, public and private, for the remainder of the 2019-2020 school year. Facilities providing child care services may remain open. On March 18, 2020, the Commissioner of the Virginia Department of Social Services, Duke Storen, issued [a letter](#) with guidance for daycare providers operating in the Commonwealth, including group size limits of 10 and stringent public health guidelines to prevent the spread of COVID-19. That guidance remains effective and I urge all Virginians with school-age children to review it. In addition, I urge child care providers to prioritize services for children of essential personnel, while asking all families with the ability to keep their children home, to do so. To that end, the Virginia Department of Social Services and the Virginia Department of Education will issue guidance to communities about operationalizing emergency child care services for essential personnel.
3. Closure of all dining and congregation areas in restaurants, dining establishments, food courts, breweries, microbreweries, distilleries, wineries, tasting rooms, and farmers markets effective 11:59 p.m., Tuesday, March 24, 2020 until 11:59 p.m., Thursday, April 23, 2020. Restaurants, dining establishments, food courts, breweries, microbreweries, distilleries, wineries, tasting rooms, and farmers markets may continue to offer delivery and take-out services.
4. Closure of all public access to recreational and entertainment businesses, effective 11:59 p.m., Tuesday, March 24, 2020 until 11:59 p.m., Thursday, April 23, 2020 as set forth below:
 - Theaters, performing arts centers, concert venues, museums, and other indoor entertainment centers;
 - Fitness centers, gymnasiums, recreation centers, indoor sports facilities, and indoor exercise facilities;
 - Beauty salons, barbershops, spas, massage parlors, tanning salons, tattoo shops, and any other location where personal care or personal grooming services are performed that would not allow compliance with social distancing guidelines to remain six feet apart;
 - Racetracks and historic horse racing facilities; and
 - Bowling alleys, skating rinks, arcades, amusement parks, trampoline parks, fairs, arts and craft facilities, aquariums, zoos, escape rooms, indoor shooting ranges, public and private social clubs, and all other places of indoor public amusement.

5. Essential retail businesses may remain open during their normal business hours. Such businesses are:
 - Grocery stores, pharmacies, and other retailers that sell food and beverage products or pharmacy products, including dollar stores, and department stores with grocery or pharmacy operations;
 - Medical, laboratory, and vision supply retailers;
 - Electronic retailers that sell or service cell phones, computers, tablets, and other communications technology;
 - Automotive parts, accessories, and tire retailers as well as automotive repair facilities;
 - Home improvement, hardware, building material, and building supply retailers;
 - Lawn and garden equipment retailers;
 - Beer, wine, and liquor stores;
 - Retail functions of gas stations and convenience stores;
 - Retail located within healthcare facilities;
 - Banks and other financial institutions with retail functions;
 - Pet and feed stores;
 - Printing and office supply stores; and
 - Laundromats and dry cleaners.
6. Effective 11:59 p.m., Tuesday, March 24, 2020 until 11:59 p.m., Thursday, April 23, 2020, any brick and mortar retail business not listed in paragraph 5 may continue to operate but must limit all in-person shopping to no more than 10 patrons per establishment. If any such business cannot adhere to the 10 patron limit with proper social distancing requirements, it must close.
7. All businesses shall, to the extent possible, adhere to social distancing recommendations, enhanced sanitizing practices on common surfaces, and other appropriate workplace guidance from state and federal authorities while in operation.
8. Although business operations offering professional rather than retail services may remain open, they should utilize teleworking as much as possible. Where telework is not feasible, such business must adhere to social distancing recommendations, enhanced sanitizing practices on common surfaces, and apply the relevant workplace guidance from state and federal authorities.
9. Nothing in the Order shall limit: (a) the provision of health care or medical services; (b) access to essential services for low-income residents, such as food

banks; (c) the operations of the media; (d) law enforcement agencies; or (e) the operation of government.

Violation of paragraphs 1, 3, 4, and 6 of this Order shall be a Class 1 misdemeanor pursuant to § 44-146.17 of the *Code of Virginia*.

Effective Date of this Executive Order

This Executive Order shall be effective March 23, 2020, amends Amended Order of the Governor and State Health Commissioner Declaration of Public Health Emergency, Order of Public Health Emergency One, and shall remain in full force and in effect until amended or rescinded by further executive order.

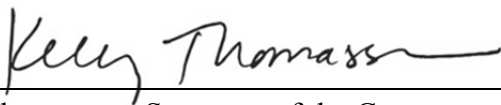
Given under my hand and under the Seal of the Commonwealth of Virginia, this 23rd day of March, 2020.





Ralph S. Northam, Governor

Attest:



Kelly Thomasson, Secretary of the Commonwealth